

Information and application guidelines for the Australian Agritech Association Committee positions

The 2023 Australian Agritech Association (AusAgritech) Annual General Meeting (AGM) will take place on September 6th 2023 at midday.

AusAgritech is seeking 6 Committee members with the skills, drive, time and capability to ensure that AusAgritech continues to deliver value for its members and the agritech sector into the future. Committee members are also expected to proactively engage with the changing landscape in which the agritech ecosystem operates and build the strength of the Association to ensure its success and financial sustainability.

The current Committee feels that whilst all Committee roles are open, it is imperative for corporate memory and project continuity, that at least two, preferably three existing members stand for re-election and that voting members give significant weight to continuity requirements when voting.

The current Committee are:

- Andrew Coppin - President
- Cal Archibald - Treasurer
- Matthew Pryor - Member
- Fiona Turner - Member

We would like to take this opportunity to thank the Committee for their contribution to AusAgritech and in particular to Matthew Pryor who has been a driving force behind AusAgritech from the beginning and will not be standing for re-election.

Please Note: All Committee roles are not remunerated and have limited expenses reimbursement. The newly elected Committee will set an expenses reimbursement policy.

COMMITTEE - NOMINATIONS

All nominations must be submitted to the General Manager of AusAgritech via email by 30th August 2023. All nominees will be contacted for an information & commitment call and nominations will be confirmed via email, with a signed nomination form.

Committee Positions 2023/24:

The skills and experience sought year to year will be guided by the skills and experience of the retiring Committee members and the skills balance requirements of the Committee. All Committee Members will be called upon to represent AusAgritech at industry events and speaking engagements.

President - Agritech Industry Leader
This role requires a person who is an established leader within the Australian Agritech Ecosystem, has strong personal relationships with other industry leaders and is willing to attend and participate in industry events. General responsibilities include; act as spokesperson for the association, preside over committee meetings, develop key initiatives & strategies, manage issues & concerns, work closely with association General Manager, Secretary and Treasurer, provide guidance and support to the AusAgritech Team.

Secretary
This role requires a person with an eye for detail and preferably experience working as a secretary within an association. They will have a passion for the Agritech industry and understanding of startup/scaleup businesses. General responsibilities include; keep meeting minutes, chair meetings in the absence of the President, manage initiatives & strategies with the General Manager, provide guidance and support to the AusAgritech Team.

Treasurer

This role requires a person with financial skills preferably with an understanding of cash flow & event budgeting within an association. This role will be supported by a part-time bookkeeper. General responsibilities include; quarterly financial reports, secondary signature, AGM financial report, assist General Manager with annual budget and provide guidance and support to the AusAgritech Team.

Committee **Role** - Board Member
Ideally looking for an experienced Board member with strong governance expertise with a degree of independence from the Agritech ecosystem.

Committee **Role** - Networker
Ideally looking for a member of the Agritech ecosystem with a strong network who is engaging at the local, state and national levels, with an international perspective.

Committee **Role** - Agritech Leader
Ideally an Agritech company representative, preferably with combined agricultural producer experience and networks at State and National levels.

The Committee asks that voting members seek to ensure Committee diversity, that the Committee comprises at least three representatives of agritech companies with the whole Committee representing as many Australian States and Territories as possible.

Committee Expectations:

- Attendance at a 1 ½ day strategic planning day(s) within 4 weeks of the AGM which may be on a weekend and in another capital city.
- Agree to the process set out in this document.
- Undertaking a portfolio to be set by the newly appointed Committee
- Meet the expectations of a Committee approved position description for your allocated portfolio and role
- Allocating sufficient time to achieve your role (estimate 6-8 hrs per week)
- Weekly meeting with AusAgritech Team
- Fortnightly meeting with AusAgritech GM and Committee
- Agreement to the values, policies and procedures set by the AusAgritech Committee from time to time, including confidentiality, Committee charter, Committee manual, complaints process, procurement policy, NDA and a conflicts of interest policy.

Nomination Submission:

1. Email your completed Nomination Form to AusAgritech General Manager, Meg Lovegrove, meg.lovegrove@ausagritech.org
2. Participate in an information & commitment call with current AusAgritech President, Andrew Coppin & AusAgritech GM, Meg Lovegrove
3. Nomination will be confirmed via email with completed and signed Nomination Form

Committee Nomination key dates:

Date	Key Activity	Responsible
Before Wednesday 16th August 2023	Annual General Meeting & Election announced via email to all Members. Nominations open via email to AusAgritech Association meg.lovegrove@ausagritech.org Information & Commitment calls to take place as nominations are sent.	GM
Wednesday 30th August 2023	Nominations close	GM

Friday 1st September 2023	Collate all nominations and present to sitting committee	GM
Wednesday 6th September 2023	Committee Voting opens online.	GM
12noon AEST Wednesday 6th September 2023	AGM including election results of President, Treasurer and Secretary and Ordinary Committee Members.	Current President & GM
Friday 8th September 2023	Elected Committee announced to Members and Ecosystem	GM

Thank you for your interest in AusAgritech and taking the time to consider the above information. We look forward to receiving your nominations for the AusAgritech Committee.

Please do not hesitate to contact our General Manager, Meg Lovegrove with any questions on meg.lovegrove@ausagritech.org or m: 0466 492 266 or myself at andrew@ausagritech.org

Regards,
Andrew Coppin

President
Australian Agritech Association