



Information and application guidelines for the Australian Agritech Association (“AusAgritech”) Management Committee (‘Board’) positions and subcommittee and working group expressions of interest (‘EOI’).

The AusAgritech Board met in March 2022 and resolved to provide all members with the following Board and sub-committee nomination and recruitment process, together with an outline of the skills being sought for Board positions vacated at the 2022 Annual General Meeting (“AGM”) to be held on Friday, 27 May 2022 at midday. Register [HERE](#).

We have also provided below details for submitting expressions of interest for sub-committees and working groups.

All six (6) AusAgritech Board positions will be vacated at the AGM in accordance with the Constitution. AusAgritech is seeking six (6) Board candidates with the skills, drive, time and capability to ensure that AusAgritech continues to deliver value for its members and the agritech sector into the future. Board members are also expected to proactively engage with the changing landscape in which the agritech ecosystem operates and build the strength of the Association to ensure its success and financial sustainability.

The current Board feels that whilst all Board roles are open, it is imperative for corporate memory and project continuity, that at least two, preferably three existing members stand for re-election and that voting members give significant weight to continuity requirements when voting.

The current Board are:

- Andrew Coppin - Chair
- Sarah Nolet - Secretary
- Craig Shapiro - Treasurer
- Matthew Pryor - Member
- Lewis Frost - Member
- Tash Teakle - Member

Fiona Turner - Board Advisor

We would like to take this opportunity to thank the Board for their contribution to AusAgritech since its founding, and in particular Craig Shapiro and Sarah Nolet who will not be standing for re-election.

Please find a copy of the AusAgritech Constitution [HERE](#).

Please note: All Board roles, subcommittee roles or working groups are not remunerated and have limited expenses reimbursement. The newly elected Board will set an expenses reimbursement policy.

BOARD NOMINATION PROCESS

The Board nomination, interview and voting will be observed by an independent party which we will announce shortly. The independent party will also be part of the interview/information meeting panel for Board nominees. See below for further details about the interview and information process and key dates.

BOARD SKILLS BEING SOUGHT – 2022

The skills and experience sought year to year will be guided by the skills and experience of the retiring Board members and the skills balance requirements of the Board.

The current Board has suggested the following skills are needed for 2022/2023:

- **Chairperson** - established leader in the Australian agritech ecosystem
- **Secretary** - experience in working with associations or in a Secretary role, preferable.
- **Treasurer** - Financial skills. AusAgritech has a paid part-time bookkeeper supporting this role.
- **Board role 1** – An experienced Board member with strong governance expertise and experience on an Association Board with a degree of independence from the Agritech ecosystem. Preferably also with an understanding of innovation ecosystems and the operating environment of AusAgritech.
- **Board role 2** – Agritech ecosystem networker who is engaging at the local, state and national levels, with an international perspective.
- **Board role 3** – Agritech company representative, preferably with combined agricultural producer experience and networks at State and National levels.

The retiring Board recommends that members give consideration to the skill sets set out directly above when nominating and voting and the need to retain corporate memory and project continuity. We also ask that voting members seek to ensure Board **diversity**, that the Board comprises at least **three representatives of agritech companies** with the whole Board **representing as many Australian States and Territories as possible**.

Submit your Board role nomination [HERE](#). By nominating you commit to the process and commitments set out in these guidelines.

BOARD NOMINATIONS & VOTING PROCESS

Date	Key Activity	Responsible
3 May 2022	Call for nominations via a google form link issued to all members. [You must ensure you receive a confirmation of receipt of nomination for it to be valid. If you do not receive a confirmation or receipt, immediately contact AusAgritech ceo@ausagritech.org M: 0400 744 517]	CEO
15 May 2022	Nominations close	CEO
16 May 2022	Collate all nominations and issue to Secretary and independent party.	CEO
16 – 18 May	Interviews/information meeting with Chair and independent party to outline role expectations, time commitments and policies and procedures.	Chair & Independent Party
19-25 May 2022	Issue nominations to all Members and commence online voting process. Note: in order to vote, stakeholders must be paid Members no later than 6th May providing some	CEO

	administration time prior to when the voting process commences.	
5 pm 25 May 2022	Voting Period Ends 5pm Wednesday 25 May.	Independent Party and CEO
Friday, midday 27 May 2022	AGM including election of Chair, Treasurer and Secretary and Ordinary Board Members. Results of online election announced.	Chair
31 May 2022	Finalise Board appointments	Chair, Company Secretary with CEO
1 June 2022	Announce Board to Members	Chair
June 2022	Nominees for subcommittee and working groups will be contacted to advise on next steps in that process, which will be set by the new Board.	CEO

BOARD ROLE INTERVIEWS / INFORMATION MEETING

During the interview/information meeting with the sitting Chair, Andrew Coppin, retiring Treasurer, Craig Shapiro and independent party, candidates will be expected to present their credentials for their contribution to the Board (how they meet the '**skills being sought**' set out above. Nominees will also be asked to outline how they might fulfill their nominated roles of Chair, Treasurer or Secretary, their ideas on AusAgritech's role in the agritech ecosystem, their knowledge of AusAgritech and association management and their thoughts on sectoral issues etc). The interviewees will ask a series of questions. There will also be an opportunity for the candidate to ask questions.

By nominating, attending an interview/information meeting and your decision to move to the election stage, you commit to:

- a) Attendance at a 1 ½ day strategic planning day(s) within 4 weeks of the AGM which may be on a weekend and in another capital city.
- b) Agree to the process set out in this document.
- c) Undertaking a portfolio to be set by the newly appointed Board and lead a subcommittee.
- d) Meet the expectations of a Board approved position description for your allocated portfolio and role.
- e) allocating sufficient time to achieve your role.
- f) Agreement to the values, policies and procedures set by the AusAgritech Board from time to time, including confidentiality, board charter, board manual, complaints process, procurement policy, NDA and a conflicts of interest policy.

SUBCOMMITTEES & WORKING GROUP – EXPRESSIONS OF INTEREST

AusAgritech is seeking your expressions of interest to join the following subcommittees and working groups:

Subcommittees

- **Advisory Board** (Subcommittee) reports to the AusAgritech Board with up to 8 members.
- **Finance & Risk Sub-Committee**
- **Agritech Sector Policy & Engagement Sub-Committee:** will focus on key issues and opportunities in the agritech ecosystem. Working groups will be set up under this

subcommittee to address with greater detail and focus, issues and opportunities in the ecosystem e.g. agritech sub-sectors, agricultural industry subsectors, data and industry issues such as talent development.)

- Events & Key Projects Sub-Committee

Working Groups

- Member Communications Working Group - a state of the Nation round-up of everything happening in the agritech ecosystem

By nominating for a subcommittee or working group you commit to:

- a) A meeting with the AusAgritech CEO and a planning meeting with the subcommittee or working group.
- b) The process for selection of subcommittee and working groups members being on a skills and representative basis which will be set by the newly elected Board.
- c) Commitment of sufficient time to achieve the objectives of the role and group joined.
- d) Agreement to the values, policies and procedures set by the AusAgritech Board from time to time, including confidentiality, board charter, board manual, complaints process, procurement policy, NDA and a conflicts of interest policy.
- e) One meeting every 4-8 weeks with preparation and work between meetings at a reasonable level.

Nominate [HERE](#). By nominating you agree to the process and commitments set out in these guidelines.

Note: The newly elected Board will play a key role in shaping the structure of the subcommittees and working groups. Accordingly, the subcommittees and working groups set out above may be subject to change.

Thank you for your interest in AusAgritech and taking the time to consider the above information. We look forward to receiving your nominations for the AusAgritech Board and sub-committees and working groups. Please do not hesitate to contact our CEO, Tracey Martin with any questions on ceo@ausagritech.org or m: 0400744517 or myself at andrew@ausagritech.org.

Yours faithfully,

Andrew Coppin
Chair